



**HOLSTEIN CITY COUNCIL  
REGULAR MEETING  
Tuesday, March 24, 2026  
5:00 PM – Holstein City Hall Council Chambers**

**AGENDA**

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL OF COUNCIL MEMBERS

**CONSENT AGENDA**

All items under the Consent Agenda will be enacted by one motion. Those items will not be discussed separately unless a request is made before the council votes on the motion.

- Minutes of March 10, 2026, Regular Council Meeting
- Claims

**CITIZEN FORUM**

This time is set aside for public comments regarding issues not on the agenda. No action or discussion shall take place at this time on issues brought before the council.

**BUSINESS**

- Public Hearing the sale of property – East Ridge Addition
- Set public Hearing for FY27 Proposed Budget for April 28<sup>th</sup>@5pm
- Downtown Facade Grants
- Budget Review
- Resolution 26-11 Ratifying Prior Year Fund Transfers for The Fire Department Capital Fund and Ambulance Capital Fund for Fiscal Years 2024 And 2025.
- Resolution 26-12 Establishing Annual Fund Transfer Policy for The Fire Department Capital Fund and Ambulance Capital Fund
- Resolution 26-13 Authorizing Property Sale
- Approval of the Purchase Agreement and Development Agreement for East Ridge Addition
- Resolution 26-14 Approving Pay Application Number 2 For the Wastewater System Improvements Project

**ADJOURN**

REGULAR MEETING OF THE HOLSTEIN CITY COUNCIL  
TUESDAY, MARCH 10, 2026  
5:00 PM – HOLSTEIN CITY HALL COUNCIL CHAMBERS

A regular meeting of the Holstein City Council was held on Tuesday, March 10, 2026, in City Council Chambers. Mayor Kathryn Breyfogle called the meeting to order at 5:00 pm with the Pledge of Allegiance and a roll call as follows: Bonnie Stevenson, Steve Tiefenthaler, Marcus Prell, Mike Johnson, and Terri Schimmer.

A motion was made by Councilperson Schimmer and seconded by Councilperson Prell approving the Consent Agenda, including the Agenda, Minutes of February 24, 2026, Regular Council Meeting, Claims, and Approval of Dollar General Class B Liquor License. The motion was duly put to a vote of the City Council. Ayes: Stevenson, Tiefenthaler, Prell, Johnson, and Schimmer. Nays: none. Motion carried.

Resolution 26-09 Authorizing the Mayor to Execute a Notice of Termination of Ambulance Billing Services Agreement with Quick Med Claims, LLC was offered by Councilperson Stevenson and seconded by Councilperson Tiefenthaler. The motion was duly put to a roll call vote of the City Council. Ayes: Johnson, Schimmer, Tiefenthaler, Prell, and Stevenson. Nays: none. Whereupon the Mayor declared Resolution 26-09 duly adopted.

Resolution 26-10 Authorizing the Mayor or City Administrator to Execute an Ambulance Billing Services Agreement with Physicians Claims Company, Inc. was offered by Councilperson Schimmer and seconded by Councilperson Stevenson. The motion was duly put to a roll call vote of the City Council. Ayes: Stevenson, Prell, Tiefenthaler, Schimmer, and Johnson. Nays: none. Whereupon the Mayor declared Resolution 26-10 duly adopted.

The City Council reviewed and discussed Chapter 122 – Peddlers, Solicitors, and Transient Merchants as it relates to food trucks operating within the city. City Attorney John M. Hines provided a legal opinion advising that food trucks do not fit within the Iowa Code definition of a “transient merchant,” as food trucks sell prepared-to-eat foods rather than personal property brought into the state for resale, and the preparation of food for immediate consumption would likely constitute “work or production” exempt from the state’s definition. Based on this guidance, the City Council determined that food trucks are not considered transient merchants under Chapter 122 and will not be required to obtain a license with the city.

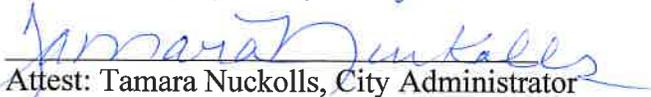
The City Administrator reported the following receipts and bills that were approved for payment on the consent agenda:

VISION SERVICE PLAN	MARCH 2026 INSURANCE	231.63
HOLSTEIN SANITATION INC	SANITATION CONTRACT	8,825.97
QUICK MED CLAIMS	AMB CLAIM FILING FEES	1,736.17
USPS	UTILITY BILL POSTAGE	332.89
VC3 INC	TECHNOLOGY SERVICES	2,697.88
HERSEY JACKSON	WATER DEPOSIT REFUND	72.70
MARIN PAINE	WATER DEPOSIT REFUND	86.94
FOUNDATION ANALYTICAL LAB	WATER TESTING	82.50
DOLLAR GENERAL-REGIONS 410526	SUPPLIES	27.21
CULLIGAN OF IDA GROVE	DRINKING WATER	80.50
IOWA DEPT REVENUE	SALES/USE TAX	1,151.09
LAKESHORE CANVAS AND LEATHER	EQUIPMENT REPAIR	200.00
WELLMARK	GROUP HEALTH INSURANCE	13,374.29
IOWA DEPT REVENUE	WATER EXCISE TAX	1,324.33
IRS - FED/FICA TAXES	FEDERAL/FICA WITHHOLDING	5,198.45
FELDFIRE	FIRE DEPT SUPPLIES	195.00
STRAUB MARKETING	CLOTHING ALLOWANCE	155.29
MATHESON TRI-GAS INC	AMBULANCE OXYGEN SUPPLIES	185.21
JOSH JENSEN	MEDICAL REIMBURSEMENT	456.42
JOY JULIE	MEDICAL REIMBURSEMENT	1,899.83
OVERDRIVE INC	LIBRARY BOOKS	302.97
MICROMARKETING ASSOCIATES	LIBRARY BOOKS	34.15
SECURE SHRED SOLUTIONS	SHREDDING CITY HALL	59.00

ISG	PRJ 25-33323 PARK MASTER PLAN	655.00
NORTHWEST FIRE	FIRE TRUCK SUPPLIES	590.00
HOLSTEIN CHAMBER COMMERCE	LIBRARY DUES	100.00
STEVENSON HARDWARE	LIBRARY SUPPLIES	41.25
MOTOR PARTS SALES	VEHICLE REPAIRS	647.14
BOUNCE AROUND INFLATABLES	KINDERFEST	5,581.87
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	286.11
GORDON FLESCH CO INC	LIBRARY COPIER	12.00
NW RURAL ELECTRIC CO	UTILITIES	3,197.04
N.E.T. BROADBAND	TELEPHONE/INTERNET SERVICE	212.29
TODD EMILY	MEDICAL REIMBURSEMENT	58.52
BEYER BRANDON	SUPPLIES	37.58
TYLER TECHNOLOGIES	TECHNOLOGY SERVICES	32,985.00
NUCKOLLS TAMARA	MEDICAL REIMBURSEMENT	238.12
DEREK CONOVER	MEDICAL REIMBURSEMENT	1,219.03
CITY OF MOVILLE	FEB 2026 NUISANCE SERVICES	1,573.98
TOTAL MOTORS LLC	FIRE VEHICLE REPAIRS	124.30
INTERSTATE ALL BATTERY CENTER	BATTERIES	49.00
CENTRAL IA DISTRIBUTING	REC CENTER SUPPLIES	288.00
ALPHA WIRELESS COMM CO	FIRE DEPT REPAIRS	327.20
MOTOR PARTS SALES	FIRE TRUCK REPAIRS	51.61
TRIONFO SOLUTIONS LLC	LIFE INSURANCE	111.80
BOUND TREE MEDICAL LLC	AMBULANCE SUPPLIES	659.80
TYLER TECHNOLOGIES	TECHNOLOGY SERVICES	808.00
BARRY MOTOR CO	AMBULANCE REPAIR	119.35
TOYNE INC	FIRE TRUCK SUPPLIES	505.76
BANK OF AMERICA	CREDIT CARD JAN 2026	5,027.68
		<u>94,217.85</u>

A motion was made by Councilperson Tiefenthaler and seconded by Councilperson Johnson to adjourn the meeting. The motion was duly put to a vote of the City Council. Ayes: Tiefenthaler, Prell, Stevenson, Schimmer, and Johnson. Nays: none. Motion carried. The meeting adjourned at 6:25 pm.

  
 Kathryn Breyfogle, Mayor

  
 Attest: Tamara Nuckolls, City Administrator



# Expense Approval Report

Holstein, IA

By Bank Code

Payable Dates 3/11/2026 -  
3/24/2026

Vendor Name	Description (Item)	Amount
<b>Bank Code: UBI – United Bank of Iowa</b>		
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$ 56.57
ISG	PRJ 14-16361 GENERAL CONSULTING	\$ 525.00
ISG	PRJ 20-24051 WASTEWATER SYSTEM IMPROVEMENTS	\$ 1,707.50
ISG	PRJ 26-33959 BENNING DR STORM SEWER	\$ 1,969.95
IAMU	2026-27 DUES	\$ 866.00
CRARY HUFF LAW FIRM	LEGAL FEES	\$ 2,187.23
MOTOR PARTS SALES	VEHICLE REPAIRS	\$ 420.72
A & A FOOD & FUEL LLC	FUEL	\$ 722.89
dba COSGROVE LAW FIRM	LEGAL FEES	\$ 1,107.25
CONNOR BEECK WINDOW CLEANING	CITY HALL WINDOWS	\$ 24.00
AGSTATE - CHEROKEE	FUEL	\$ 219.94
CASEY'S BUSINESS MASTERCARD	FUEL	\$ 19.24
GORDON FLESCH CO INC	CITY HALL COPIER	\$ 275.85
TREADMILL HEROES	REC EQUIPMENT	\$ 10,615.00
MIDAMERICAN ENERGY CO	UTILITIES	\$ 5,881.34
VC3 INC	TECHNOLOGY SERVICES	\$ 181.54
KENKEL ASHLEY	MEDICAL REIMBURSEMENT	\$ 259.74
KENKEL ASHLEY	MILEAGE REIMBURSEMENT	\$ 88.20
FOUNDATION ANALYTICAL LAB	WATER TESTING	\$ 82.50
AT&T MOBILITY	AMB PHONE	\$ 119.68
HEIDMAN LAW FIRM PLLC	LEGAL FEES	\$ 1,964.50
MED COMPASS	FIRE DEPT PHYSICAL	\$ 260.00
TOYNE INC	FIRE TRUCK REPAIRS	\$ 38.22
ZOLL MEDICAL CORP	AMBULANCE EQUIPMENT REPAIR	\$ 390.00
STEVENSON HARDWARE	SUPPLIES	\$ 104.90
IPERS	IPERS REGULAR CONTRIBUTION	\$ 3,690.13
IOWA DEPT REVENUE	STATE WITHHOLDING	\$ 440.11
IRS - FED/FICA TAXES	FEDERAL WITHHOLDING/FICA	\$ 5,044.52
FARRELL'S HEATING AND AIR CONDITIONING	HVAC REPAIRS	\$ 4,600.00
USPS	PERMIT RENEWAL 2026	\$ 370.00
MEYER KYLE	VEHICLE REPAIRS	\$ 25.04
HOLSTEIN SUPERMARKET	SENIOR CARDS	\$ 36.13
FELDFIRE	SCBA REPAIR	\$ 86.51

**Bank Code UBI – United Bank of Iowa Total: \$ 44,380.20**

**Grand Total: \$ 44,380.20**