



City of Holstein

119 S MAIN ST | PO BOX 500 | HOLSTEIN, IA 51025 | Phone: 712-368-4898

LANDLORD AGREEMENT APPLICATION

Purpose:

This agreement allows the City of Holstein to automatically transfer utility service from a tenant's name into the landlord's name when a tenant disconnects. This does not apply if disconnection is due to nonpayment or credit issues. In such cases, landlords must request service reactivation and pay a reconnect fee. Per Iowa Code 384.84, landlords may be liable for past due bills and reconnect fees if no written notice was filed with the City indicating tenant responsibility. Accounts must remain current; past due balances may lead to suspension of this agreement. Property sales do not remove them from the agreement, contact the City to cancel sold properties. Adding/removing properties does not start or stop service; you must submit separate requests.

Bill Account Information *(The name to appear on the bill when an account is activated per this agreement.)*

Landlord Name _____

Social Security Number or Tax ID Number _____

Driver's License Number _____

Property Physical Address for services _____

Property Owner Information

Property Owner Company *(if applicable)* _____

Property Owner _____

Home Phone _____ Cell Phone _____

Mailing Address _____

City _____ State _____ ZIP _____

Property Management Information

Management Company *(if applicable)* _____

Property Manager *(if applicable)* _____

Home Phone _____ Cell Phone _____

Mailing Address _____

City _____ State _____ ZIP _____

Action Options:|

Always: Services will be transferred into the agreement name any time a tenant calls to disconnect service. This option allows the utilities to be left on to clean the property and show it to prospective tenants. It also provides a level of protection for the property during the winter months.

Never: Services will be turned off at the street or locked at the meter whenever a tenant requests service disconnection and you will not be notified. This option will be charged the current monthly availability rate. Service will remain off until the next tenant requests service, at which time the landlord will be required to pay a reconnect fee upfront to restore service at that location. We request notice to restore service when this option is chosen. Regardless of meter location, we will need access to the rental unit to restore water service and verify there are no leaks or faucets that have been broken or left on.*

***Landlords, owners and/or property managers are responsible for winterizing the property to avoid damage(s) due to frozen pipes. The City of Holstein cannot be held responsible for any damage(s) to the rental properties.**

Property Information		Water & Sewer		Garbage	
Please include the complete address, including city, state & apartment # for each rental property.	Service Start Date	Always	Never	Always	Never

Please be advised the signature provided will serve as authorization for future changes to the agreement requested by the property owner or manager. The agreement will be effective immediately upon our acceptance of this signed form.

Signature _____ Date _____
(If authorizing signatory is other than the property owner, please attach a letter of authorization with this signed contract.)