



**CITY OF HOLSTEIN, IOWA**  
**TREE PLANTING PERMIT APPLICATION**  
For Trees in Public Right-of-Way / Parking

Date of Application: \_\_\_\_\_

**APPLICANT INFORMATION**

Property Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**TREE PLANTING INFORMATION**

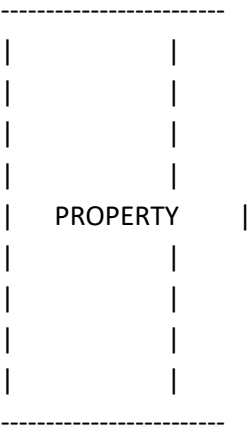
Proposed Planting Date: \_\_\_\_\_

Number of Trees to be Planted: \_\_\_\_\_

Planting Location(s): Please mark the approximate planting location(s) on your property diagram below. Show streets, sidewalks, driveways, utilities, and any existing trees.

[PROPERTY DIAGRAM]

STREET



**TREE SPECIES SELECTION**

Please select the species you plan to plant from the approved list below. If you wish to plant a species not on this list, you must receive written permission from the City.

SMALL TREES (mature height less than 25 feet):

☐ Crabapple ☐ Flowering Crab ☐ Hornbeam ☐ Hop Hornbeam ☐ Amur Corktree  
☐ Amur Maple ☐ Red Bud ☐ Serviceberry ☐ Japanese Tree Lilac ☐ Hawthorn

MEDIUM TREES (mature height 25 to 40 feet):

☐ Little Leaf Linden ☐ Redmond Linden ☐ Japanese Pagoda Tree

LARGE TREES (mature height greater than 40 feet):

☐ Ginkgo ☐ White Oak ☐ Red Oak ☐ Black Oak ☐ Swamp White Oak ☐ Pin Oak  
☐ Basswood ☐ Sycamore ☐ Hackberry ☐ Green Ash (seedless) ☐ Maples (hard)  
☐ White Ash ☐ Thornless Honey Locust

Other Species (requires specific approval): \_\_\_\_\_

#### PLANTING REQUIREMENTS ACKNOWLEDGMENT

1. Trees must be planted at specific distances from curbs and sidewalks:

Small trees: 2 feet from sidewalk, Medium trees: 3 feet, Large trees: 4 feet

2. Trees cannot be planted where the parking width is less than 4 feet.

3. Trees cannot be planted: Within 25 feet of a street intersection; Within 15 feet of overhead utility line; Within 10 feet of sanitary/storm manholes or storm intakes; Within 10 feet of a fire hydrant; Within 5 feet of a driveway; Within 25 feet of a traffic control sign.

4. No conifers or evergreens are allowed in the parking area.

5. As the property owner, I am responsible for: Pruning trees to maintain 8 feet clearance above sidewalks and 14 feet above streets. Stump removal if a tree on public property adjacent to my property is removed by the City.

6. I will contact Iowa One Call (811) at least 48 hours before digging to locate underground utilities.

#### APPLICANT CERTIFICATION

I certify that the information provided on this application is true and correct. I understand that any false statements or misrepresentations may result in the revocation of this permit. I agree to plant and maintain the tree(s) in accordance with Chapter 151 of the Holstein City Ordinance.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### FOR OFFICIAL USE ONLY

Permit #: \_\_\_\_\_

Date Received: \_\_\_\_\_ ☐ APPROVED ☐ DENIED

Comments/Conditions: \_\_\_\_\_ City Official Signature:

\_\_\_\_\_

Date: \_\_\_\_\_ Inspection Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Final Approval: ☐ Yes ☐ No

Return completed application to: Holstein City Hall, 119 South Main Street, Holstein, IA 51025

Phone: 712-368-4898 | Email: deputyclerk@holsteinia.gov